



ASLIA BURSARY POLICY & APPLICATION

The ASLIA Bursary is a very limited financial resource available to ASLIA members who meet the selection criteria (see application form below). The purpose of the Bursary is exclusively for supporting the on-going education of practising sign language interpreters who reside in a state or territory that does not have a local branch. The amount awarded will be at the discretion of the ASLIA EC (Executive Committee) and will not exceed \$500.00 per individual.

This funding may be used to support the applicant's participation in professional development and/or on-going education. The following list provides examples of appropriate uses for the funding, but it is not an exhaustive list: accommodation, conference/workshop registration, travel expenses and purchase of necessary resources.

Each application will be considered on merit and the ASLIA EC reserves the right to request additional supporting information from an individual who is applying for funding, if they deem it necessary.

CRITERIA:

This is the criteria by which applicants will be judged eligible to receive funding through the ASLIA Bursary. The ASLIA EC will review the application in reference to these criteria to evaluate each application.

In making an application to ASLIA for financial assistance to attend conferences/events, the following criteria must be met:

1. The applicant must be a fully paid financial member of ASLIA and have been a member for at least the three consecutive preceding years;
2. The applicant must have the intention of continuing to be a member of ASLIA;
3. The applicant must complete the required application form;
4. The applicant must provide proof of enrolment/registration for the intended professional development opportunity;
5. A successful applicant can receive a maximum of one grant in any one financial year;

6. A successful applicant cannot reapply for funding in the immediate subsequent financial year;
7. The applicant must be willing to attend a short telephone or face-to-face interview with the ASLIA EC if required;
8. Within **six months*** of their return, the applicant must give a presentation or workshop at state or national level to share the knowledge and skills they have gained. This will ensure other ASLIA members will also benefit from the professional development opportunity.
9. The applicant must agree to return the full bursary amount to ASLIA if, due to unforeseen circumstances, either: a) the activity for which the funding is being requested cannot be completed by the applicant, or b) at the discretion of the ASLIA EC
10. The applicant must agree that the funding is for the sole use of the applicant, for the agreed purpose outlined in this application, and is not to be extended to any another person/purpose; and,
11. The applicant will accept that the EC's decision is final and no further correspondence will be entered into.

* The date for the workshop/presentation must be negotiated and confirmed with ASLIA within **three months** after the applicant's return/completion of the professional development activity. The only exception to the six month time limit is if the applicant undertakes to deliver the workshop/presentation at the next ASLIA National Conference, if it falls outside the six month deadline.

PERSONAL DETAILS OF APPLICANT:

Name:			
Address:			
			Post code:
Phone number at home:			
Phone number at work:			
Fax number:			
Mobile phone number:			
Email address:			
Level of NAATI Accreditation:	Year attained:	NAATI Number:	
Current employer(s):		Employment status: <i>(please circle)</i>	
		Full-time	Part-time Casual
		Full-time	Part-time Casual
Which state do you reside in?			
Number of years of ASLIA membership?			

DETAILS OF THE CONFERENCE/EVENT YOU WISH TO ATTEND:

Title of conference or event?
Institution/organisation offering the conference/event?
Address of institution/organisation offering the conference/event:
Dates of the conference/event:
Location of conference/event:

ALTERNATE FUNDING AND HISTORY

Have you applied for or received funding from an alternate source for this conference/event?	Yes	No
If 'yes', how much has been received and from where have you received this funding?		
If you are not able to gain sufficient funds towards the conference/event you wish to attend, do you have the resources to cover the shortfall (i.e. pay the balance yourself)?	Yes	No

Have you received funding from ASLIA in the past?	Yes	No
If 'yes', please provide details, e.g.: event, year, amount received:		

EXPENSES: (Complete information below and/or attach a copy of the registration form.)

Travel:	\$
Meals:	\$
Accommodation:	\$
Registration	\$
Other: (give details)	\$
TOTAL:	\$
Funds requested from ASLIA:	\$

PLEASE PROVIDE A WRITTEN EXPLANATION (MAX. 250 WORDS) AS TO WHY YOU THINK YOU SHOULD RECEIVE THIS FUNDING AND HOW YOU AND ASLIA WILL BENEFIT. (Please complete this in a separate document and attach with application.)

AGREEMENT:

(i)	I certify that the information provided in this application is accurate to the best of my knowledge.
(ii)	I agree to represent ASLIA in a professional manner and to uphold its ethical standards.
(iii)	I agree to abide by the conditions set down in this application.
Signature of applicant	Date

Please note:

*Applications should, where possible, be received **at least 8 weeks** prior to the conference or event. This will allow the ASLIA EC to give due consideration to all applications and allow the applicant time to complete their registration, bookings and travel arrangements.*

Please send completed application form to: info@aslia.com.au